Annex 13.1

Registration of producers with GLOBALG.A.P. certificates Option 2/ Option 1 Multisite with QMS

The following requirements of this Annex apply to coordinators registering certificate holders and producers or production sites with a GLOBALG.A.P. certificate

- for Option 2 (group certification) and/or
- for Option 1 - several sites (Multisite) with implementation of a QMS

They apply in addition to the requirements of the guideline coordinators agriculture/production.

13.1 General Requirements

13.1.1 Information of the certification body about registered producers

Immediately after registration the coordinator must inform the certification body (CB) responsible for the GLOBALG.A.P. certificate about which certificate holders and producers have been registered for QS.

Furthermore, he must inform the CB immediately about changes (registrations and deregistrations).

Notification to certification body

13.1.2 Compliance with GLOBALG.A.P. inspection system

If not all producers listed in the GLOBALG.A.P. Option 2 certificate are registered for QS, the GLOBALG.A.P. inspection system must be fully applied to the producers registered for QS. The coordinator must ensure that the GLOBALG.A.P. inspection system is complied with for QS registered producers. If further audits are required, the implementation must be confirmed by the GLOBALG.A.P. certification body.

(Not applicable to certificates according to GLOBALG.A.P. Option 1 Multisite with implementation of a QMS.)

Confirmation/proof of the certification body

13.2 Requirements for labelling goods with the QS certification mark

At a request of the coordinator, the labelling of the goods with the QS certification mark will be affirmed by QS to the certificate holder one year after compliant participation in the QS scheme. The confirmation of the use of the certification mark on the goods is linked to further requirements listed below.

13.2.1 Confirmation of the use of the QS certification mark

The coordinator must have a confirmation from QS if the goods are marked with the QS certification mark. This is to be forwarded to the certificate holder.

Confirmation of QS / Note in QS database

13.2.2 Complaints in residue monitoring

The coordinator must report complaints in the QS residue monitoring to the certification body responsible for the GLOBALG.A.P. Option 2 certificate promptly.

He must also ensure that, in the event of a complaint in the QS residue monitoring, the potential reduction in the regularly announced follow-up inspections, provided for in the GLOBALG.A.P. inspection system for the producers or production site registered with QS, is not applied.

Information to the certification body; possibly proof of the certification body

13.2.3 Implementation of additional inspections

The coordinator must ensure that the following inspections are performed in addition to the GLOBALG.A.P. inspection system by the GLOBALG.A.P. certification body.

- For producers or production sites with a complaint in QS residue monitoring, a surveillance audit (= surveillance inspection) must be carried out in the next certification cycle.

- For producers or production sites who do not pass a surveillance audit (surveillance inspection) immediately (on the day of inspection), a surveillance audit shall be performed during the next certification cycle.
- If more than 1/3 of the producers or production sites do not pass the GLOBALG.A.P. surveillance audit immediately (on the day of the inspection), the amount of the surveillance audits shall be dou-bled in the next certification cycle.
- Producers or production sites who purchase non-certified products of the same product that grow under parallel ownership, are required to carry out a regular follow-up audit every year.

Confirmation of the certification body

13.3 Reporting Requirement

13.3.1 Advice by QS

Prior to the initial registration of producers, a consultation of the coordinator by QS or a third party commissioned by QS must take place. If necessary, further consultations are agreed.

Confirmation about consultation

13.3.2 Report to QS

The coordinator must prepare a report for QS about the participation of registered certificate holders and producers or production sites (QS template). The report is to be written once a year after the expiration of the last certificate period for the past year, and in individual cases at the request of QS, and has to be send to QS no later than 4 weeks a after the expiration of the certificate.

Report to QS