



Quality Assurance. From farm to shop.

Database Instruction  
**Excel-Upload**  
**Location registration and**  
**changes**  
**for the stage**  
**agriculutre/production**  
(as well as for GLOBALG.A.P. Option 2 and Option  
1 with QMS among others)



QS. Quality  
scheme for food.

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## 1 Introduction

In addition to register or change locations in the database manually you have the possibility to transmit the information by the upload of an Excel-file. A collective upload of many locations can save time.

## 2 File contents

The Excel-file comprises mandatory fields, which must be filled in. The column sequence has to be maintained strictly. The Excel-template can be found on the website under „database/support/database instructions“.

### Overview of the Excel-template

Column	Name	Explanation
A	<b>QS-ID</b> (e.g. 4951111175161)	It is a 13-digit number
B	<b>Scheme participant name</b>	Please note that „scheme participant = certificate holder“; this counts for both certification schemes GLOBALG.A.P. Option 2 and Option 1 with QMS.
C	<b>Scheme participant street</b>	Please note that „scheme participant = certificate holder“; this counts for both certification schemes GLOBALG.A.P. Option 2 and Option 1 with QMS.
D	<b>Scheme participant postal code</b>	Please note that „scheme participant = certificate holder“; this counts for both certification schemes GLOBALG.A.P. Option 2 and Option 1 with QMS.
E	<b>Scheme participant city</b>	Please note that „scheme participant = certificate holder“; this counts for both certification schemes GLOBALG.A.P. Option 2 and Option 1 with QMS.
F	<b>Scheme participant land</b>	Country code from ISO 3166 ALPHA-3, see appendix 4.1 Please note that „scheme participant = certificate holder“; this counts for both certification schemes GLOBALG.A.P. Option 2 and Option 1 with QMS.
G	<b>Scheme participant federal state</b>	Abbreviation from federal state data, see appendix 4.2 Please note that „scheme participant = certificate holder“; this counts for both certification schemes GLOBALG.A.P. Option 2 and Option 1 with QMS.
H	<b>Representative first name</b>	Please note that „scheme participant = certificate holder“; this counts for both certification schemes GLOBALG.A.P. Option 2 and Option 1 with QMS.
I	<b>Representative last name</b>	Please note that „scheme participant = certificate holder“; this counts for both certification schemes GLOBALG.A.P. Option 2 and Option 1 with QMS.
J	<b>Representative title</b>	Mr/Ms Please note that „scheme participant = certificate holder“; this counts for both certification schemes GLOBALG.A.P. Option 2 and Option 1 with QMS.
K	<b>Representative telephone</b>	Please note that „scheme participant = certificate holder“; this counts for both certification schemes GLOBALG.A.P. Option 2 and Option 1 with QMS.
L	<b>Representative e-mail</b>	Please note that „scheme participant = certificate holder“; this counts for both certification schemes GLOBALG.A.P. Option 2 and Option 1 with QMS.
M	<b>Location number</b> (e.g. F00008882)	In case of a fruit, vegetable, potatoe company, this column can be left blank
N	<b>Produktionsart</b>	This ID-number is given in appendix 3.3
O	<b>Location name</b>	
P	<b>Location street</b>	



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Column	Name	Explanation
Q	<b>Location postal code</b>	
R	<b>Location city</b>	
S	<b>Location land</b>	Country code from ISO 3166 ALPHA-3, see appendix 3.1
T	<b>Location federal state</b>	Abbreviation from federal state data, see appendix 3.2
U	<b>Representative first name</b>	
V	<b>Representative last name</b>	
W	<b>Representative title</b>	
X	<b>Representative tele- phone</b>	
Y	<b>Representative e-Mail</b>	
Z	<b>Certification scheme</b>	QS, QSGAP QMMILCH GLOBALG.A.P. GLOBALG.A.P. Opt. 1 with QMS, GLOBALG.A.P. Opt. 2 AMAGAP
AA	<b>Identification number</b>	GGN number of certificate holder
AB	<b>Certification body</b>	not with GLOBALG.A.P. Opt. 1 with QMS, GLOBALG.A.P. Opt. 2, AMAGAP, QMMILCH
AC	<b>Certificate run-time</b>	
AD	<b>Crops</b>	This information has to be specified in the following format: Respective crop number, which can be found in appendix 3.4 (Crops - Identification numbers), followed by ":" and the indica- tion of the number of hectares  The different crops need to be seperated by " " or ";" For example: product 1 = pineapple on 10 ha & Product 2 = apple on 5 ha -> 163080:10;130010:5

### 3 Appendix

#### 3.1 Country codes

Land	Code
<b>Afghanistan</b>	AFG
<b>Åland Islands</b>	ALA
<b>Albania</b>	ALB
<b>Algeria</b>	DZA
<b>American Samoa</b>	ASM
<b>Andorra</b>	AND
<b>Angola</b>	AGO
<b>Anquilla</b>	AIA
<b>Antarctica</b>	ATA
<b>Antigua and Barbuda</b>	ATG
<b>Argentina</b>	ARG
<b>Armenia</b>	ARM
<b>Aruba</b>	ABW
<b>Australia</b>	AUS
<b>Austria</b>	AUT



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<b>Azerbaijan</b>	AZE
<b>Bahamas</b>	BHS
<b>Bahrain</b>	BHR
<b>Bangladesh</b>	BGD
<b>Barbados</b>	BRB
<b>Belarus</b>	BLR
<b>Belgium</b>	BEL
<b>Belize</b>	BLZ
<b>Benin</b>	BEN
<b>Bermuda</b>	BMU
<b>Bhutan</b>	BTN
<b>Bolivia</b>	BOL
<b>Bosnia and Herzegovina</b>	BIH
<b>Botswana</b>	BWA
<b>Bouvet Island</b>	BVT
<b>Brazil</b>	BRA
<b>British Indian Ocean Territory</b>	IOT
<b>British Virgin Islands</b>	VGB
<b>Brunei Darussalam</b>	BRN
<b>Bulgaria</b>	BGR
<b>Burkina Faso</b>	BFA
<b>Burundi</b>	BDI
<b>Cambodia</b>	KHM
<b>Cameroon</b>	CMR
<b>Canada</b>	CAN
<b>Cape Verde</b>	CPV
<b>Cayman Islands</b>	CYM
<b>Central African Republic</b>	CAF
<b>Chad</b>	TCD
<b>Chile</b>	CHL
<b>China</b>	CHN
<b>Christmas Island</b>	CXR
<b>Cocos Islands</b>	CCK
<b>Colombia</b>	COL
<b>Comoros</b>	COM
<b>Congo</b>	COG
<b>Cook Islands</b>	COK
<b>Costa Rica</b>	CRI
<b>Côte d'Ivoire</b>	CIV
<b>Croatia</b>	HRV
<b>Cuba</b>	CUB
<b>Curacao</b>	CUW
<b>Czech Republik</b>	CZE
<b>Democratic People's Republic of Korea</b>	PRK
<b>Democratic Republic of Congo</b>	COD
<b>Denmark</b>	DNK
<b>Djibouti</b>	DJI
<b>Dominica</b>	DMA
<b>Dominican Republic</b>	DOM
<b>East Timor</b>	TLS
<b>Ecuador</b>	ECU
<b>Egypt</b>	EGY
<b>El Salvador</b>	SLV
<b>Equatorial Guinea</b>	GNQ
<b>Eritrea</b>	ERI
<b>Estonia</b>	EST
<b>Ethiopia</b>	ETH
<b>Falkland Islands</b>	FLK



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<b>Faroe Islands</b>	FRO
<b>Fiji</b>	FJI
<b>Finland</b>	FIN
<b>France</b>	FRA
<b>French Polynesia</b>	PYF
<b>French Southern and Antarctic Territories</b>	ATF
<b>Gabon</b>	GAB
<b>Gambia</b>	GMB
<b>Georgia</b>	GEO
<b>Germany</b>	DEU
<b>Ghana</b>	GHA
<b>Gibraltar</b>	GIB
<b>Greece</b>	GRC
<b>Greenland</b>	GRL
<b>Grenada</b>	GRD
<b>Guadeloupe</b>	GLP
<b>Guam</b>	GUM
<b>Guatemala</b>	GTM
<b>Guernsey</b>	GGY
<b>Guinea</b>	GIN
<b>Guinea-Bissau</b>	GNB
<b>Guyana</b>	GUY
<b>Haiti</b>	HTI
<b>Heard and the McDonald Islands</b>	HMD
<b>Honduras</b>	HND
<b>Hong Kong</b>	HKG
<b>Hungary</b>	HUN
<b>Iceland</b>	ISL
<b>India</b>	IND
<b>Indonesia</b>	IDN
<b>Iran</b>	IRN
<b>Iraq</b>	IRQ
<b>Ireland</b>	IRL
<b>Isle of Man</b>	IMN
<b>Israel</b>	ISR
<b>Italy</b>	ITA
<b>Jamaica</b>	JAM
<b>Japan</b>	JPN
<b>Jersey</b>	JEY
<b>Jordan</b>	JOR
<b>Kazakhstan</b>	KAZ
<b>Kenya</b>	KEN
<b>Kiribati</b>	KIR
<b>Kuwait</b>	KWT
<b>Kyrgyzstan</b>	KGZ
<b>Lao People ´s Democratic Republic</b>	LAO
<b>Latvia</b>	LVA
<b>Lebanon</b>	LBN
<b>Lesotho</b>	LSO
<b>Liberia</b>	LBR
<b>Libyan Arab Jamahiriya</b>	LBY
<b>Liechtenstein</b>	LIE
<b>Lithuania</b>	LTU
<b>Luxembourg</b>	LUX
<b>Macau</b>	MAC
<b>Macedonia</b>	MKD
<b>Madagascar</b>	MDG
<b>Malawi</b>	MWI



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<b>Malaysia</b>	MYS
<b>Maldives</b>	MDV
<b>Mali</b>	MLI
<b>Malta</b>	MLT
<b>Marshall Islands</b>	MHL
<b>Martinique</b>	MTQ
<b>Mauritania</b>	MRT
<b>Mauritius</b>	MUS
<b>Mayotte</b>	MYT
<b>Mexico</b>	MEX
<b>Micronesia</b>	FSM
<b>Moldova</b>	MDA
<b>Monaco</b>	MCO
<b>Mongolia</b>	MON
<b>Montenegro</b>	MNE
<b>Montserrat</b>	MSR
<b>Morocco</b>	MAR
<b>Mozambique</b>	MOZ
<b>Myanmar</b>	MMR
<b>Namibia</b>	NAM
<b>Nauru</b>	NRU
<b>Nepal</b>	NPL
<b>Netherlands</b>	NLD
<b>Netherlands Antilles</b>	ANT
<b>New Caledonia</b>	NCL
<b>New Zealand</b>	NZL
<b>Nicaragua</b>	NIC
<b>Niger</b>	NER
<b>Nigeria</b>	NGA
<b>Niue</b>	NIU
<b>Norfolk Island</b>	NFK
<b>Northern Mariana Islands</b>	MNP
<b>Norway</b>	NOR
<b>Oman</b>	OMN
<b>Pakistan</b>	PAK
<b>Palau</b>	PLW
<b>Palestinian territories</b>	PSE
<b>Panama</b>	PAN
<b>Papua New Guinea</b>	PNG
<b>Paraguay</b>	PRY
<b>Peru</b>	PER
<b>Philippines</b>	PHL
<b>Pitcairn Islands Group</b>	PCN
<b>Poland</b>	POL
<b>Portugal</b>	PRT
<b>Puerto Rico</b>	PRI
<b>Qatar</b>	QAT
<b>Republic of Korea</b>	KOR
<b>Réunion</b>	REU
<b>Romania</b>	ROU
<b>Russian Federation</b>	RUS
<b>Rwanda</b>	RWA
<b>Saint Helena</b>	SHN
<b>Saint Kitts and Nevis</b>	KNA
<b>Saint Lucia</b>	LCA
<b>Saint Pierre and Miquelon</b>	SPM
<b>Saint Vincent and the Grenadines</b>	VCT
<b>Samoa</b>	WSM



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<b>San Marino</b>	SMR
<b>Sao Tome and Principe</b>	STP
<b>Saudi Arabia</b>	SAU
<b>Senegal</b>	SEN
<b>Serbia</b>	SRB
<b>Seychelles</b>	SYC
<b>Sierra Leone</b>	SLE
<b>Singapore</b>	SGP
<b>Slovakia</b>	SVK
<b>Slovenia</b>	SVN
<b>Solomon Islands</b>	SLB
<b>Somalia</b>	SOM
<b>South Africa</b>	ZAF
<b>South Georgia and the South Sandwich Islands</b>	SGS
<b>South Sudan</b>	SSD
<b>Spain</b>	ESP
<b>Sri Lanka</b>	LKA
<b>Sudan</b>	SDN
<b>Suriname</b>	SUR
<b>Svalbard and Jan Mayen Islands</b>	SJM
<b>Swaziland</b>	SWZ
<b>Sweden</b>	SWE
<b>Switzerland</b>	CHE
<b>Syrian Arab Republic</b>	SYR
<b>Taiwan</b>	TWN
<b>Tajikistan</b>	TJK
<b>Tanzania</b>	TZA
<b>Territory of Wallis and Futuna</b>	WLF
<b>Thailand</b>	THA
<b>Togo</b>	TGO
<b>Tokelau</b>	TKL
<b>Tonga</b>	TON
<b>Trinidad and Tobago</b>	TTO
<b>Tunisia</b>	TUN
<b>Turkey</b>	TUR
<b>Turkmenistan</b>	TKM
<b>Turks and Caicos Islands</b>	TCA
<b>Tuvalu</b>	TUV
<b>Uganda</b>	UGA
<b>Ukraine</b>	UKR
<b>United Arab Emirates</b>	ARE
<b>United Kingdom</b>	GBR
<b>United States of America</b>	USA
<b>Uruguay</b>	URY
<b>Uzbekistan</b>	UZB
<b>Vanuatu</b>	VUT
<b>Vatican City State</b>	VAT
<b>Venezuela</b>	VEN
<b>Viet Nam</b>	VNM
<b>Virgin Islands of the United States</b>	VIR
<b>Western Sahara</b>	ESH
<b>Yemen</b>	YEM





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### 3.2 Federal state abbreviations

Federal state	Abbreviation
Brandenburg	BB
Berlin	BE
Baden-Wuerttemberg	BW
Bavaria	BY
Bremen	HB
Hesse	HE
Hamburg	HH
Mecklenburg-Western Pomerania	MV
Lower Saxony	NI
North Rhine-Westphalia	NW
Rhineland-Palatinate	RP
Schleswig-Holstein	SH
Saarland	SL
Saxony	SN
Saxony-Anhalt	ST
Thuringia	TH
unbekannt	UB

### 3.3 Production scope – Identification numbers

ID	Production scope
4001	fruit production (outdoor)
4002	fruit production (covered)
4003	fruit production (outdoor) + fruit production (covered)
4004	vegetable production (outdoor)
4005	fruit production (outdoor) + vegetable production (outdoor)
4006	fruit production (covered) + vegetable production (outdoor)
4007	fruit production (outdoor) + fruit production (covered) + vegetable production (outdoor)
4008	vegetable production (covered)
4009	fruit production (outdoor) + vegetable production (covered)
4010	fruit production (covered) + vegetable production (covered)
4011	fruit production (outdoor) + fruit production (covered) + vegetable production (covered)
4012	vegetable production (outdoor) + vegetable production (covered)
4013	fruit production (outdoor) + vegetable production (outdoor) + vegetable production (covered)
4014	fruit production (covered) + vegetable production (outdoor) + vegetable production (covered)
4015	fruit production (outdoor) + fruit production (covered) + vegetable production (outdoor) + vegetable production (covered)
5001	food potato production



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### 3.4 Crops – Identification numbers

Number	Crop
163080	pineapple
130010	apple
140010	apricot
270050	artichoke
231030	aubergine
163010	avocado
251080	baby Leaf
270080	bamboo graft
163020	banana
256990/3	wood garlic
256080	basil
999999	preparation
130020	pear
241020	cauliflower (romanesco)
300010	beans - dried
260010	beans (with pods)
260020	beans (without pods)
256990/1	summer savory
241010	broccoli
153010	blackberry
163090	bread fruit; jackfruit
254000	water cress (water convolvulus, water clovers, water mimosas)
0251000/1	coloured lettuce (lollo, leaf-oak, batavia) (outdoor)
251000	coloured lettuce (lollo, leaf-oak, batavia) (greenhouse)
120030	cashew nut
163060	cherimoya; rambutan
255000	succory
231020/1	chili peppers
243010	chinese cabbage (indian (chinese) mustard, pak choi)
154020	cranberry
161010	date
256030/1	dill
163100	durian
300030	peas - dried
260030	pea (with pods)
260040	pea (without pods)
213050	topinambur
152000	strawberry (outdoor)
152000/1	strawberry (greenhouse)
401020	peanut
251030	scarole (radicchio, endivie, ...)
631000	edible flowers
256100	terragon
161020	fig
270040	fennel
231020	capsicum
232020	gherkin
163050	pomegranate
110010	grapefruit (shaddocks, pomelos, sweeties, tangelo, ugli and other hybrids)
243020	kale
163070	guava
154050	rose hip
120060	hazelnut
154010	cultivated blueberry
153030	raspberry



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<b>154080</b>	elderberries (wild rowan berry)
<b>130050</b>	loquat
<b>154030</b>	currant (red, black, white)
<b>154040/1</b>	josta berry
<b>161060</b>	kaki; japanese persimmons
<b>161050</b>	carambola
<b>211000</b>	potato
<b>212010</b>	cassava (dasheen, eddoe (japanese taro), tannia, manioc)
<b>120040</b>	chestnut
<b>256010</b>	chervil
<b>162010</b>	kiwi
<b>220010</b>	garlic
<b>213030</b>	celeriac
<b>244000</b>	kohlrabi (outdoor)
<b>244000/1</b>	kohlrabi (greenhouse)
<b>120050</b>	coconut
<b>256030/3</b>	coriander
<b>153020</b>	dewberry (loganberry)
<b>251040</b>	garden cress
<b>280010</b>	cultivated fungi (common mushroom, oyster mushroom, shi-take)
<b>256030/5</b>	caraway
<b>161040</b>	kumquat
<b>233020</b>	pumpkin
<b>256030/4</b>	lovage
<b>110040</b>	lime
<b>300020</b>	lentil
<b>162020</b>	litchi
<b>256090</b>	bay leaves
<b>120070</b>	macadamia
<b>256070/1</b>	marjoram
<b>110050</b>	mandarins (clementine, tangerine and other hybrids)
<b>120010</b>	almond
<b>163030</b>	mango
<b>252030</b>	chard
<b>162030</b>	maracuja; passionfruit (granadilla)
<b>154060</b>	mulberry
<b>213040</b>	horseradish
<b>256990/2</b>	melissa
<b>233010</b>	melon (muskmelon, kiwano)
<b>256080/1</b>	mint
<b>130040</b>	medlar
<b>251080/1</b>	mizuna (leaves and sprouts of brassica spp)
<b>213020/1</b>	carrot (bulk goods)
<b>213020</b>	carrot (bunch)
<b>130020/1</b>	nashi pear
<b>140030</b>	nectarine
<b>231040</b>	okra
<b>161030</b>	olive
<b>110020</b>	orange
<b>256070/2</b>	oregano
<b>163040</b>	papaya; tamarillo
<b>120020</b>	brazil nut
<b>213060</b>	parsnip
<b>120080</b>	pecan
<b>256040</b>	parsley
<b>256040/1</b>	parsley (pot)
<b>213070</b>	parsley root
<b>140030/1</b>	peach



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<b>140040</b>	plum
<b>120090</b>	pine nuts
<b>120100</b>	pistachio
<b>270060</b>	leek
<b>252020</b>	purslane (winter purslane (miner's lettuce), glasswort)
<b>154010/1</b>	cowberry
<b>130030</b>	quince
<b>213080/2</b>	small radish (outdoor)
<b>213080/3</b>	small radish (greenhouse)
<b>213080</b>	radish (outdoor)
<b>213080/1</b>	radish (greenhouse)
<b>270070</b>	pieplant
<b>242010</b>	brussels sprouts
<b>256060</b>	rosemary
<b>213010</b>	beetroot
<b>242020</b>	red cabbage
<b>251060</b>	roquette
<b>251020/2</b>	iceberg lettuce (outdoor)
<b>251020/3</b>	iceberg lettuce (greenhouse)
<b>251010</b>	lamb's lettuce (outdoor)
<b>251010/1</b>	lamb's lettuce (greenhouse)
<b>251020</b>	head lettuce (outdoor)
<b>251020/1</b>	head lettuce (greenhouse)
<b>251020/8</b>	lettuce (romaine; outdoor)
<b>251020/10</b>	lettuce (romaine; indoor)
<b>256050</b>	sage
<b>140020/1</b>	morello cherry
<b>22030</b>	shallots
<b>232010</b>	cucumber
<b>256020</b>	chive
<b>213090</b>	viper's grass
<b>256030/2</b>	celery leaves; sorrel
<b>243990</b>	other leavy brassica
<b>241990</b>	others flowering brassica
<b>256990</b>	other fresh herbs
<b>161990</b>	others miscellaneous fruits - edible peel
<b>163990</b>	others, large fruits - inedible peel
<b>260990</b>	other pulses - fresh
<b>300990</b>	others pulses - dried
<b>162990</b>	others small fruits - inedible peel
<b>242990</b>	others head brassica
<b>251990</b>	other lettuces, other salad plants incl. brassicacea
<b>280990</b>	others cultivated fungi
<b>232990</b>	others curcubits - edible peel
<b>233990</b>	others curcubits - inedible peel
<b>120990</b>	other nuts (shelled/unshelled)
<b>231990</b>	others solanaceae
<b>251080/9</b>	other sprouts and shoots
<b>270990</b>	other stem vegetables (fresh)
<b>110990</b>	others citrus fruit
<b>252990</b>	other spinach and similar leaves
<b>154990</b>	others other small fruit and berries
<b>130990</b>	others pome fruits
<b>213990</b>	others other root and tuber vegetables except sugar beet
<b>140990</b>	others stone fruits
<b>153990</b>	others cane fruits
<b>212990</b>	others tropical root and tuber vegetables
<b>220990</b>	others bulb vegetables



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<b>270010</b>	asparagus
<b>220020</b>	onion
<b>252010</b>	spinach
<b>242020/4</b>	pointed cabbage
<b>154040</b>	gooseberry
<b>162040</b>	prickly pear; cactus fruit; pitaya
<b>270030</b>	celery
<b>252010/1</b>	turnip greens
<b>212020</b>	sweet potato
<b>140020</b>	sweet cherry
<b>151010</b>	grape
<b>256070</b>	thyme
<b>231010</b>	tomato
<b>120110</b>	walnut
<b>233030</b>	watermelon
<b>253000</b>	vine leaf
<b>213110</b>	white turnip; turnip; swedes
<b>242020/3</b>	white cabbage
<b>250214</b>	wheat germ bud
<b>280020</b>	wild fungi (morels, chanterelle)
<b>242020/2</b>	savoy cabbage
<b>212030</b>	yams
<b>110030</b>	lemon
<b>232030</b>	courgette
<b>234000</b>	sweet corn
<b>220020/1</b>	onions (silverskin onions)
<b>220040</b>	spring onion

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